



ERIE COUNTY WATER AUTHORITY
INTEROFFICE MEMORANDUM

November 6, 2018

To: Jerome D. Schad, Chair
Mark S. Carney, Vice Chair
E. Thomas Jones, Treasurer

Cc: Terrence D. McCracken, Secretary

From: Jacqueline Mattina, Deputy Associate Attorney
Margaret A. Murphy, Attorney

Subject: Proposed Changes to ECWA By-Laws

Attached please find the proposed amendments to the Erie County Water Authority's By-Laws. Legal has reviewed the current By-Laws and have made the following changes for your review and approval:

1. Defined terms within the By-Laws;
2. Added the Standing Committees (Governance, Audit, Finance and Ethics) and defined the roles of each committee
3. Added "Public Expression" to the Order of Business
4. Clearly defined that any amendments to the By-Laws would have to approved by two consecutive, consisted Boards of Commissioners.

These amendments should be referred to the Board's Governance Committee for its review and recommendation.